

Hello KVCC Bookstore Partners,

Here are instructions on how to order online at the KVCC Bookstore website using your

HIGH SCHOOL VOUCHER as payment—It's easy!

1. Go here! [KVCC BOOKSTORE](#) and set up an account. You'll need a valid email address and phone number so we can contact you if necessary.
2. Start shopping! You can look up each of your courses under the ORDER TEXTBOOK tab so it will be helpful to have your class schedule handy. Also, please check with your school to see if you are allowed to purchase supplies with your voucher.
3. Checkout! When you have everything you need in your cart, click the CHECKOUT button and follow the instructions.
 1. Shipping: Select either CURBSIDE PICKUP or SHIPPING. (If your school doesn't pay for shipping, you will need to repay them for that.)
 2. Payment Method:
 - a. Select HIGH SCHOOL VOUCHER from the drop down box.
 - b. Enter your full name and your school in the box indicated.
4. Review your order and then press PLACE MY ORDER. YOU ARE DONE!

Other Important Information:

1. We will verify that your name and school matches our records—then bill your school for your purchase. If there is a problem, we will notify you and your school.
2. You'll get a confirmation email when the order is placed.
3. You'll get another email when your order is ready for Curbside Pickup or Shipment.

Thank you and have a great semester!

KVCC Bookstore

Bookstore.kvcc.edu

269-488-4030

