**Berrien Springs Partnership Lab Syllabus and Instructor Qualifications**

*LABS (CLASSES) ARE PROVIDED AS AN EDUCATIONAL SOURCE FOR PBL*

*(PROJECT BASED LEARNING)*

**COMMUNITY CLASS TITLE:**

**GRADE OR AGE LEVELS:** 5 - 7 Years | 8 - 12 Years | +13 Years

**FORMAT:**  IN-PERSON (*Able to transition to online incase of shutdown*)

**DAY AND TIME OF THE WEEK:** Please see [Fall 2021 BSPP Class Roster](https://docs.google.com/document/d/1WD4n_MlAYK0NNjU_2LHNpv8yIp_Pj72NleZf_cmcECg/edit?usp=sharing)

**TOTAL REQUIRED HRS:** No more than 3 absences. Youth Classes (Required 18 Hours) & Teen Classes (Required 15 Hours)

**ADD’L POSSIBLE HRS (OPTIONAL TIME):** For Teen Classes - 10 Additional Hours if student enrolls in Extension Course (and the extension runs).

**TOTAL SEMESTER HOURS POSSIBLE:** Youth Classes (24 Hours), Teen Classes (20 Hours), if Teen Classes Extensions Run & Teen Enrolls (10 Additional Hours)

**LOCATION: Krasl Art Center, 707 Lake Boulevard, St. Joseph, MI 49085**

**INSTRUCTOR:**

* **KAC Education Department**
	+ Nathan Margoni, Manager of Education, nmargoni@krasl.org
	+ Emily McKenna, School & Community Programs Coordinator, emckenna@krasl.org
* [**KAC Teaching Artist Faculty**](https://krasl.org/education/kac-teaching-artists/)

**CONTACT INFORMATION:**

Emily McKenna, emckenna@krasl.org, 269-983-0271 x 116, [krasl.org](http://krasl.org/)

**ADDITIONAL REGISTRATION AT SITE REQUIRED?** YES

**IF YES, INSTRUCTIONS FOR REGISTRATION:**

Please don't go to their website OR call Krasl Art Center.

Register by emailing Emily McKenna at emckenna@krasl.org with the below information:

* Parent Name
* Student Name
* Phone Number
* Email
* Specific Class
* Student Age

**INSTRUCTOR QUALIFICATIONS** (MAY ATTACH A SEPARATE PAGE IF NECESSARY):

**Instructor Qualifications:** All Krasl Art Center (KAC) faculty members are experienced, professional art educators that have been trained and vetted by KAC’s Education Department. Read more about KAC’s Teaching Artists (Faculty) on the website.

**Education Philosophy:** Krasl Art Center (KAC) education programs range from tuition-based studio classes to free public events and offsite community partnerships. A common education philosophy unites all of these programs, emphasizing four strategies: “creating an inclusive and supportive learning environment,” “student-centered learning,” “connecting art to life,” and “process over product.” Please read more about each of these four strategies in our KAC Education Philosophy.

**COURSE DESCRIPTION** (OVERVIEW):

Please see [KAC BSPP Class Roster](https://docs.google.com/document/d/1WD4n_MlAYK0NNjU_2LHNpv8yIp_Pj72NleZf_cmcECg/edit?usp=sharing)

**SYLLABUS/OUTLINE** (WEEKLY BREAKDOWN OF PROJECT-BASED LEARNING LAB ACTIVITIES):

TBD by each instructor (KAC Teaching Artist) for their appropriate class

**COURSE OBJECTIVES & APPROXIMATE TARGET DATES** (STEPS TO CHECK FOR STUDENT UNDERSTANDING, ALONG WITH DATES OR # OF WEEKS INTO CLASS*)***:**

TBD by each instructor (KAC Teaching Artist) for their appropriate class

**STUDENT ASSESSMENT** (WHAT WILL BE USED TO EVALUATE STUDENT PROGRESS AND/OR END OF SEMESTER PASS/FAIL STATUS?)

1) Students agree to attend at least 80% of class sessions/lessons offered. Attendance is kept online and tracked by Partnership staff. Failure to meet 80% or be on track to meet 80% may result in program discontinuation.

2) The Partnership Student Assessment or Performance Form is filled out by the teacher and turned into Partnership staff. The link to this form is found on the web page for this class. Failing marks for lack of participation, behavior issues, practice time, etc. may result in program discontinuation.

**CLASS SPECIFIC ASSESSMENT** (DISCUSS & INCLUDE THE FORM OF A LINK TO THE FORM THAT YOU USE):

 [Krasl Art Center Student Assessment Form](https://docs.google.com/spreadsheets/d/1q1CUGCLGm-aeqRy0gaXkMrvPUwr8ZNFaabgeYtlCiaM/edit?usp=sharing)

**ADDITIONAL RESOURCES** (ONLINE, BOOKS, VIDEO, ETC.):

 TBD by each instructor (KAC Teaching Artist) for their appropriate class

**CLASS POLICIES** (ATTENDANCE, BEHAVIOR, WEATHER, ETC.):

**Weather:** In the case of inclement weather, KAC classes are cancelled and rescheduled (at the end of the semester) at the discretion of the Manager of Education. All students & guardians are contacted prior to the start of class. If a student cannot make it to class, please contact KAC for an excused absence. Any absence without forewarning is considered an unexcused absence.

**COVID-19 Policies:** Masks are currently required in ALL indoor KAC Programs. Any changes to these policies will be emailed to guardians and students prior to the start of class.

**Guardians in Classroom:** Guardians are asked to not be present in the classroom for the duration of the course. Guardians are welcome to wait outside of the classroom in the lobby, the Overlook Room, or in the KAC Library on the 2nd floor (Unless there are special circumstances, behavioral or medical, that have been approved by the Education Manager). The reason for this policy is safety and classroom experience:

**Safety:** All KAC Youth Instructors are trained and vetted. It is crucial that we have consistent standards for all adults working with youth.

**Classroom Experience:** Students and teachers can be easily distracted by additional people in the classroom.